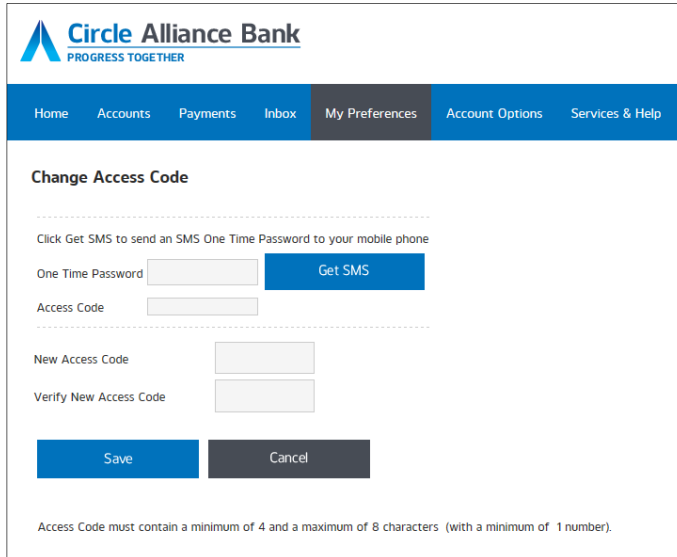


How do I change my Access Code/Password?

1. Go to the “My Preferences” menu and select “Change Access Code”.
2. If you have not already entered an SMS code during the session, you will be asked to enter an SMS code.



The screenshot shows the Circle Alliance Bank website interface. At the top left is the logo with the tagline 'PROGRESS TOGETHER'. A navigation bar contains links for Home, Accounts, Payments, Inbox, My Preferences (which is highlighted), Account Options, and Services & Help. The main content area is titled 'Change Access Code'. It includes a dashed line separator, a link to 'Click Get SMS to send an SMS One Time Password to your mobile phone', a text input field for 'One Time Password', a blue 'Get SMS' button, and another text input field for 'Access Code'. Below this is another dashed line separator, followed by text input fields for 'New Access Code' and 'Verify New Access Code'. At the bottom of the form are two buttons: a blue 'Save' button and a grey 'Cancel' button. A note at the very bottom states: 'Access Code must contain a minimum of 4 and a maximum of 8 characters (with a minimum of 1 number).'

3. Enter your current access code and then select a new code. Click “Save” to finalise.
Please note: When you log in for the first time, or after a password reset, you will automatically be asked to change your access code.